

**PERFORMANCE EVALUATION  
(ARCHITECT-ENGINEER)**

1. PROJECT NUMBER

2. CONTRACT NUMBER

**IMPORTANT:** Be sure to complete Performance section on reverse. If additional space is necessary for any item, use Remarks section on reverse.

3. TYPE OF REPORT *(Check one)*

☐ INTERIM    ☐ COMPLETION OF DESIGN OR STUDY    ☐ COMPLETION OF CONSTRUCTION    ☐ TERMINATION

4. REPORT NUMBER

5. DATE OF REPORT

6. NAME AND ADDRESS OF CONTRACTOR

7. PROJECT DESCRIPTION AND LOCATION

**8. OFFICE RESPONSIBLE FOR:**

A. SELECTION OF CONTRACTOR

B. NEGOTIATION/AWARD OF CONTRACT

C. ADMINISTRATION OF CONTRACT

**9. CONTRACT DATA**

A. TYPE OF WORK

B. TYPE OF CONTRACT

☐ FIXED-PRICE

☐ OTHER *(Specify)*

☐ COST-REIMBURSEMENT

C. PROJECT COMPLEXITY

☐ DIFFICULT

☐ ROUTINE

☐ SIMPLE

D. PROFESSIONAL SERVICES CONTRACT

INITIAL FEE

\$

AMENDMENTS

NO.

AMOUNT

\$

CLAIMS BY CONTRACTOR

NO.

AMOUNT

\$

TOTAL FEE

\$

E. DATE CONTRACT AWARDED

F. CONTRACT COMPLETION DATE *(Including extensions)*

G. ACTUAL COMPLETION DATE OF CONTRACT

**10. KEY CONSULTANT DATA**

A. NAMES

B. ADDRESS

C. SPECIALTY

11. CONSTRUCTION COSTS

A. INITIAL ESTIMATE

\$

B. AWARD

\$

C. ACTUAL

\$

12. CONSTRUCTION CHANGES AND DEFICIENCIES

NUMBER

TOTAL

A. CONSTRUCTION CHANGES

\$

B. CONSTRUCTION CHANGES RESULTING FROM DEFICIENCIES IN A-E PERFORMANCE

\$

C. DEFICIENCIES PAID FOR BY A-E

\$

D. DEFICIENCIES PAID FOR BY GOVERNMENT

\$

13. OVERALL RATING

☐ EXCELLENT

☐ AVERAGE

☐ POOR

14. RECOMMENDED FOR FUTURE CONTRACTS?

☐ YES

☐ NO *(If "NO," explain in REMARKS on reverse)*

15A. NAME AND TITLE OF RATING OFFICIAL

16A. NAME AND TITLE OF REVIEWING OFFICIAL

15B. SIGNATURE

15C. DATE

16B. SIGNATURE

16C. DATE

PERFORMANCE																
STAGES OF SERVICES <i>(As applicable)</i>					NOT APPLICABLE	RATING FACTORS/RATING								RATED BY		
						ACCURACY	COMPLETENESS	COOPERATION	COORDINATION	MANAGEMENT	MEETING SCHEDULE	PERSONNEL ABILITY	WORK QUALITY	CODE LEGEND:		
														+	EXCELLENT	A
															SIGNATURE AND DATE	
CONCEPTS	SCHEDULE <i>(Mo., day, yr.)</i>	FROM	TO	ARCH.												
				STRU.												
	ACTUAL <i>(Mo., day, yr.)</i>	FROM	TO	MECH.												
				ELEC.												
TENTATIVES	SCHEDULE <i>(Mos. day, yr.)</i>	FROM	TO	ARCH.												
				STRUC.												
	ACTUAL <i>(Mo., day, yr.)</i>	FROM	TO	MECH.												
				ELEC.												
WORKING DRAWINGS	SCHEDULE <i>(Mo., day, yr.)</i>	FROM	TO	ARCH.												
				STRUC.												
	ACTUAL <i>(Mo., day, yr.)</i>	FROM	TO	MECH.												
				ELEC.												
ESTIMATES				A/S												
				M/E												
CRITICAL PATH METHOD				PRE-AWARD												
				POST-AWARD												
POST CONSTRUCTION CONTRACT SERVICES				SHOP DWGS.												
				MANUALS												
INSPECTION				FIELD												
				OFFICE												
SOLICITATION DOCUMENTS																
REMARKS																